



BEYOND MEASURE MINISTRIES, INC

904 E. Main Street, Haw River, NC 27258
secretary@beyondmeasurechurch.org
www.beyondmeasurechurch.org
Office Hrs. 8am-12 Mon-Thurs.
336.567.6306

RENTAL FEE SCHEDULE (2 hour Minimum)

Main Church: \$100 per hour (Capacity 500)

Kid Zone: \$50 per hour (Capacity 125)

Security (Mandatory)

- \$25/hour per officer (Officer/Person ratio 2x 50-100, 3x 150-250 5x 300-400)

Maintenance (\$100 Mandatory Non-refundable Deposit)

- Clean up fee for Main Church:
 - \$300 - \$400 – depending on the details of the event
- Clean up fee for Kid Zone:
 - \$100-\$200 – depending on the details of the event

Kitchen

- Cost determined by the details of the event

Audio/Visual (Stage Effects, Lighting, TV and Screens)

- See descriptions and costs on Audio/Visual Planning Sheet

Deposit/Fees/Cancellation Policies

- A non-refundable \$100 Deposit must be secured within 10 days of your approved rental agreement to hold your date. Upon Approval, a Photo ID will be required by Responsible Party.
- You must Cancel or pay ½ the Rental Fee within 45 days of your event.
- If you cancel after making the first payment, you will forfeit all or a portion of that payment.
- The remaining Rental Fee Balance must be paid no later than 14 days prior to your event or you will forfeit all monies paid.
- The FACILITY will not be available if we have not received your entire Rental Fee
- If you do not show up for your event, the FACILITY reserves the right to keep all monies paid.
- Additional charges will apply if event goes beyond the agreement time.
- Additional charges will apply if there are any damages to the FACILITY

BEYOND MEASURE MINISTRIES
AUDIO/VISUAL PLANNING SHEET

Please complete and return this planning sheet 90 days or as soon as event is planned-whichever comes first. **A member of the Media Department will contact you to discuss the Details.**

A/V persons will be present one (1) hour before the scheduled service time to set up. Fees for A/V are separate from the facility costs. A/V Fees are due when scheduling the facilities.

Technical Suggestions

CDs are required for all recorded music. Use multiple CDs if you are providing background music as well as music to be played during the service.

If you would like to display a slideshow or other images, the resolution of our screens is 1280 x 768. Video should be provided in an MPEG-4 file at 1280 x 720 (720p). Advance notice of images or video is required to ensure our equipment can play your content.

Name: _____ Event: _____

Please indicate the anticipated desired equipment: (Minimum 2 hr. compensation)

- Use of Sound equipment \$200 plus Sound Technician - \$25.00/hour
 - Wireless Microphone (Up to 9 mics available)

- Visual Media Technician \$25.00/hour
 - TV Screens

 - CD Player

 - Lighting

 - Projector Screens

 - Video/DVD Player

- Recording Technician - \$75.00 for first hour and \$50.00/hour (for every hour after that)*
 - Audio Recording (CD or digital recording of event)
\$15 for digital recording (*Thumb drive to be provided by client (no less than 16gb)*)

 - Multi-Track Recording of Event (.wav files up to 32 track)
(\$150.00 starting)
All records both 2 track and multi-track recording to be placed on client provided hard drive.

 - Videography
 - DVD Recording

Minimum 2 hr. compensation

- Piano\Keyboard (pianist not included) - \$75.00
- Organ (organist not included) - \$75.00
- Drums - \$75.00
- Musicians - \$125 for first two hours \$50/hr. after

Customer Signature _____ Date _____

Secretary Signature _____ Date _____

FACILITY RENTAL AGREEMENT TERMS AND CONDITIONS OF USE

BEYOND MEASURE MINISTRIES, INC. will be hereby known as **FACILITY** and the contact person signing this agreement and the organization on whose behalf the Facility Rental Agreement is being made will be hereby known as **RENTER**.

This Facility Rental Agreement has been set in place to achieve the goal that all persons who use these and any of the facilities provided by BEYOND MEASURE MINISTRIES, INC, will do so with respect and abide by the terms set forth in this binding agreement. That the FACILITY will be used solely for the purpose it was rented; that the RENTER assumes total responsibility for compliance with this agreement and that the Christian integrity of the FACILITY be maintained at all times.

RENTER Must be 21 years of age or older to rent the facility.

No Animals Allowed in the Building except for special circumstances

No Alcohol is to be served on the premises. We may defer for special circumstances (i.e. Champagne Toast for a Wedding Reception)

Candles must be dripless or floating in water.

Reservations should be made at least two to six months in advance of the intended date of use. A non-refundable deposit is required to secure the reservation once Facility Rental Agreement is signed.

If the RENTER cancels the reservation prior to 30 days of the event, it is the sole discretion of the FACILITY to withhold a portion of or the entire monies already paid.

If the RENTER cancels the reservation less than 30 days of the event the FACILITY will withhold all monies paid.

The FACILITY may charge an additional amount not to exceed 10% of the rental fee determined for any event continuing beyond the agreed upon ending time as stated in this agreement.

RENTER is responsible for any damaged property, all custodial services, and/or repair fees incurred by the FACILITY as a result of the event stated in this agreement.

THE FACILITY is not considered rented until the RENTER delivers the signed Facility Rental Agreement, pays the deposit and provides any other pertinent information/items deemed necessary by the FACILITY to approve, in its sole discretion, the rental in writing.

RENTER is aware that they cannot use the BEYOND MEASURE MINISTRIES, INC. name to suggest endorsement or sponsorship of the event without prior written approval and consent of the FACILITY.

RENTER understands the publicity of the event shall clearly and accurately identify the name of the sponsoring organization or individual.

RENTER is aware that the FACILITY personnel on duty shall be permitted to visit and/or inquire about the event described in this agreement to ensure the integrity of the agreement.

RENTER is aware that under no circumstances shall the RENTER sublease or allow any other organization or individual to use the FACILITY for the period for which RENTER has contracted this Facility Rental Agreement.

RENTER, caterers, bands, transportation of rental equipment, and related individuals and activities will not be permitted access to the FACILITY prior to or after the event time period.

All decorations must be pre-approved in writing and setup by RENTER within the rental agreement time schedule. Setup, breakdown, clean up, decorations, removal of all trash generated by all activity in any way connected with its use of the FACILITY is the sole responsibility of the RENTER. FACILITY must be clean and free of all trash and litter. FACILITY will provide trash bags, paper towels, toilet paper. All appliances and fixtures must be restored to their original setting and in good working condition. Property cannot be left by RENTER nor is storage the responsibility of the FACILITY.

RENTER shall not drive or permit anyone to drive nails, hooks, tacks, screws, poles, stakes or any other forms of fasteners into any part of the FACILITY and shall not make or allow to be made any alterations of any kind therein to the FACILITY.

RENTER shall comply with all local, state, and federal laws, fire safety codes, fire marshal allotted occupancy and regulations related to the use of the FACILITY. RENTER must ensure at all times at the FACILITY that there is no gambling of any kind permitted; no smoking of any kind permitted; and no animals permitted, with the exception of guide dogs.

RENTER shall not remove, relocate, or take FACILITY property outside of the FACILITY for any reason without the prior written approval of the FACILITY; and shall not use FACILITY equipment, tools, or furnishings located in or about the FACILITY without the prior written approval of the FACILITY.

RENTER must not use ANY FACILITY equipment/amenities without prior approval from FACILITY. RENTER at its own cost may bring equipment/amenities into the FACILITY for their use securing prior approval from the FACILITY. The RENTER can request to have FACILITY provide certain amenities/equipment for their event at an additional cost. RENTER understands that if any provision of this Facility Rental Agreement is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

KITCHEN USE

Use of the Kitchen can be included for an event for an additional fee.

RENTER needs to provide everything needed to serve food. This includes serving and eating utensils, plates, cups, bowls, napkins, condiments, items needed to take home leftovers, plastic wrap, foil, bags etc.

INDEMNIFICATION

RENTER shall indemnify, defend, and hold harmless FACILITY and its personnel from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with RENTER use or occupancy of the FACILITY unless solely deemed the gross negligence or willful misconduct of FACILITY or its personnel.

RENTER shall take full responsibility for any personal injuries or property damage arising at any time during and/or arising out of or in any way connected with RENTER use or occupancy and report it to FACILITY in writing as soon as possible.

RENTER waives any right of recovery against the FACILITY and its personnel for indemnification, contribution, declaratory relief, fires, floods, earthquakes, civil disturbances, regulation of any public authority, and other causes beyond the FACILITY control. RENTER cannot charge "Acts of God" to the FACILITY or its personnel.

SECURITY

FACILITY at its sole discretion may require a certain number of security officers or personnel be present for the scheduled event. RENTER shall be responsible for procuring and paying for security officers for their event through the FACILITY.

RENTER is solely responsible for supervising the actions and behavior of all individuals at the FACILITY. The FACILITY reserves the right to evict individuals from the FACILITY during the event if their conduct is not in the best interest of the public, disrespects the FACILITY or is deemed to be detrimental in any way to the FACILITY's integrity.